

Brothers of the Third Wheel

United Kingdom Chapter

By-Laws

ARTICLE 1. NAME

The name by which this Chapter of BROTHERS OF THE THIRD WHEEL, herein known as BTW, shall be known is : - BROTHERS OF THE THIRD WHEEL - UNITED KINGDOM (BTW UK) herein known as the Chapter as agreed by the members present at the Annual General Meeting held in April 2011

ARTICLE II. PURPOSES

The specific purpose of the Chapter will be to carry out the purposes spelled out in the BTW ByLaws, as well as other purposes listed below.

1. To unite all members of BTW within the United Kingdom.
2. To hold regularly scheduled meetings in order to keep the membership informed and to receive input from the membership.
3. To plan Chapter events and conduct other Chapter business that the members deem necessary.

ARTICLE III. MEMBERSHIP

Membership in the UK Chapter shall be open to any-one who is a member of BTW in good standing and in good standing with the Chapter, residing in the United Kingdom.

BTW UK does not discriminate in any manner. All decision making power shall be vested in the membership. No officer shall make decisions involving the UK Chapter, without Chapter approval.

(A) Good standing shall mean that all appropriate dues have been paid and there has not been a vote taken by the Chapter to revoke the membership.

(B) Chapter dues may be assessed by the Chapter and will become a condition of membership.

(C) A member that declares by writing through official channels, which are to include, an email to an RC, the Director or Assistant Director, PM to the said officers or by posting within the members section of the forum of their intent not to renew their membership, or to leave the BTW UK chapter, their membership will end when the date of their termination is noted by an officer and responded to either by email, pm or reply to their post on the forum.

(D) Anyone who puts the risk of others in question WILL have their membership terminated as being in contravention of Article III(A). BTW-UK is a family association and the safety of those members is our top priority.

If the member has a few days, a week or be it months, they will forfeit any membership benefits such as admittance to the members section of the forum, receipt of the bi-monthly newsletter, use of the BMF insurance discount codes and any other benefits that members enjoy.

This includes the wearing of any official BTW badges or patches, which should be either returned or sold back to the association.

Updated 03/05/2014 All members of a Chapter must be notified in writing of the proposed changes, involving dues, not less than 30 days prior to the vote.

The amount of the dues may be adjusted by a vote of the membership at a regularly scheduled meeting by a majority vote of the members in attendance, provided proper notice has been given.

Chapter dues may involve a special assessment for those members wishing to receive the Chapter newsletter.

There shall be no probationary period for new members. Every member is equal and entitled to the full benefits of members without time constraints.

Nothing within these by-laws shall be interpreted that anything is mandatory, or required of a member. That shall include the wearing, or not wearing, of the BTW patch at any time or place.

Any member wishing to wear a BTW patch should first read the "BTW UK Back Patch Guidelines" to ensure the MC/MCC's in that area have accepted the BTW patch and abide by these guidelines.

The BTW Back patch/Badge IS NOT to be worn whilst riding a motorcycle as this would give the rider the impression of being an MC/MCC and would cause BTW-UK to suffer reprisals.

Membership in the Chapter may be revoked by a majority vote of the members in attendance at a regular meeting.

A motion must be made and seconded at a regular meeting with a vote being taken at a second meeting being held no less than 30 days from the meeting in which the motion was made.

Any member whose membership is under consideration for revocation shall be notified of the pending action in writing afforded the opportunity to hear the charges against him or her and have the opportunity to appear before the membership on his or her own behalf.

Membership of BTW and the UK Chapter will be automatically terminated for non-payment of applicable dues after a grace period of 30 days.

ARTICLE IV. MEETINGS

BTW UK Chapter meetings shall be held at a time and place established by the membership with a minimum of 2 meetings a year.

Notification of any changes in times or places will be sent out to all members of the Chapter. Attendance at meetings and events by members is not mandatory and is not required.

ARTICLE V. OFFICERS AND DUTIES

The officers of the Chapter shall include the Director and whatever other officers the membership deems necessary.

Director's Duties

The Director shall oversee all meetings of the Chapter; shall conduct all Chapter business; shall be responsible for notifying the membership of the time and place of all meetings; shall be responsible for holding at least one Chapter event each calendar year; shall collect all dues that have been assessed by the Chapter; shall be responsible to oversee all disbursement of funds owed by the Chapter; shall cause the Chapter news to be forwarded to the BTW Headquarters for publishing; and shall perform other such duties that are inherent to the running of the Chapter.

Other Positions

The Chapter may elect any other officers to assist the Director in the performance of his or her duties. No Chapter officer shall use the term "President" in their title. These other positions may include, but are not limited to:

1) Assistant Director - Shall assist the Director in their duties and shall serve as Director in the absence of the Director

2) BTW UK Treasurer - Shall be in charge of handling of all Chapter funds, shall collect and disburse any monies owed by the Chapter or to the Chapter and shall maintain a bank account, especially for Chapter funds.

3) BTW UK Merchandise Officer - Shall hold and distribute all merchandise that the Chapter holds for sale. Shall collect any money from the sale of merchandise and turn it over to the Treasurer for safe-keeping.

4) Newsletter Editor - Shall prepare and cause to be printed and mailed the Chapter newsletter

5) Road Captain - Shall Arrange meetings and venue for regular meetings, regardless of numbers in the area, shall Promote BTW-UK within your area, Attend local events and actively speak to trike owners at the events. Use such things as ' Handle Bar Hangers' and ' You have Met cards' to pass on contact numbers. Perhaps get involved with local charity fundraising. Arrange ride outs and events for the area membership. To include visits to other areas within the BTW-UK family. attend BTW-UK events, and work commitments/distance etc allowing, BTW-UK info stand held within other larger events, Keep up active and open dialogue with all other Road Captains.

Phone and introduce to all new members that come within their area. A welcome and invitation to attend meeting.

Contact members who have not been heard of for some time.

Phone or contact members when their membership is up for renewal. a month before.

Check ALL area members details are correct on membership lists and update with membership secretary and changes errors found.

All RC's to use the BTW-UK forum/Facebook and update what their area is doing.

Ensure ALL meeting minutes are posted in the appropriate section. It has to be RC's responsibility to get this done
Ensure regular updates and news are sent to Editors in a timely manner to go into the newsletter

6) BTW UK Area Treasurer - Shall be in charge of handling of all BTW UK area funds, shall collect and disburse any monies owed by the BTW UK area or to the BTW UK area and shall maintain a bank account, in the name of BTW UK, especially for BTW UK area funds. Will ensure a full balance account is produced for the Directors once a year at the BTW UK AGM.

7) BTW UK Area Secretary - Shall keep written records of all Chapter meetings and perform other such duties as the BTW UK Area deems necessary. In the absence of the BTW UK Area Road Captain, and the Vice Road Captain, if there is one, the Secretary shall chair all meetings. The BTW UK Area Secretary will ensure copies of all meetings held in the name of BTW UK are forwarded to the Country Director following said meeting.

8) Sergeant at Arms – It has been agreed that this post is not used within BTW UK due to the political climate amongst bike groups in the United Kingdom

Temporary or Interim Directors As the need arises, a temporary or interim director or contact may be appointed by either BTW headquarters, or by the Regional Director as they see fit. The term of the temporary or interim director shall end at such time that an elected director is selected to replace him/her.

ARTICLE VI. ELECTIONS

BTW UK Chapter officers will be elected at a scheduled meeting of the Chapter.

(A) Notification of Elections - All members of the Chapter must be notified of any upcoming election at least 30 days before the election is held. This notification shall include a listing of all offices being voted on. Notification can be by postal mail, e-mail or phone.

(B) Qualification - Any member in good standing with both BTW and BTW UK Chapter will be eligible to seek and hold an office. Good standing shall mean that the member's membership has not been revoked by either BTW or by the BTW UK Chapter and that all appropriate dues have been paid.

(C) Term Of Office - All officers will be elected for a term of at least 1 year, but in no case more than 4 years, except in the case of an officer resigning, not being able to carry out his or her duties or being terminated by the membership, in which case the newly elected officer will serve the duration of the term of the officer he or she is replacing. Any officer may be re-elected for consecutive terms.

(D) Disputes - Any dispute arising from the election of officers, that cannot be satisfactorily resolved by the Members of the BTW UK Chapter, will be handled by the BTW Regional Director. If the issue cannot be resolved by these means, the Regional Director will take it before the Board of Directors for review.

(E) Recall - Any officer may be recalled by a vote of the membership.

1. Just Cause - Causes for a recall shall include, but not limited to, neglect of duties, actions detrimental to the good name of the Chapter or non-payment of Chapter dues. Any member who is found not to be in good standing with BTW will be automatically recalled without a vote being taken.

2. Procedure - A motion made and seconded at a meeting will be just cause to hold a recall vote. This vote shall be taken at a second meeting, which shall be held in no less than 30 days.

3. Notice - The officer and all members of the BTW UK Chapter will be notified, in writing, of the recall vote being taken and of the meeting date, time, and place. A brief description of the alleged charges against the officer shall be included.

4. Appearance - Any officer being recalled will be afforded the opportunity to appear before the BTW UK membership and answer the charges made against him or her before a vote is taken.

ARTICLE VII. FINANCES

BTW UK CHAPTER - FINANCES

(A) All funds belonging to the BTW UK Chapter shall be recorded in a ledger, spread sheet or other available median and kept in a special bank account set up for that purpose.

(B) Records - A complete record shall be kept of all finances by the Director or by the Treasurer.

(C) Financial Report - The BTW UK Chapter's financial report shall be open to any member desiring to see it and shall be published at such times as the Chapter decides.

(D) Disbursements - All BTW UK Chapter funds shall be disbursed by the Treasurer with cheques counter-signed by the Director, or other appointed officer.

(E) Use of funds - No funds belonging to the BTW UK Chapter shall be used by any member or officer for his or her own personal use, without the prior approval of the membership.

BTW UK CHAPTER – AREA FINANCES

A. All funds belonging to any BTW UK area shall be recorded in a ledger, spread sheet or other available median and kept in a special bank account set up in the name of BTWUK for that purpose.

B. Records - A complete record shall be kept of all area finances by the Road Captain or by the Treasurer.

C. Financial Report - Any BTW UK Area's financial report shall be open to any member desiring to see it and shall be published at such times as the Chapter decides.

D. Annual Financial Report - Any BTW UK Area's annual financial report must be lodged with the BTW UK Chapter Director at the time of the BTW UK Chapter AGM.

E. Disbursements - All BTW UK Chapter funds shall be disbursed by the BTW UK Area Treasurer with cheques counter-signed by the BTW UK Area Road Captain, or other appointed officer.

F. Use of funds - No funds belonging to the BTW UK Chapter shall be used by any member or officer for his or her own personal use, without the prior approval of the membership.

ARTICLE VIII. AMENDMENTS

All members of the BTW UK Chapter will be notified in writing of the proposed amendment(s).

A vote shall be taken of the changes not less than 30 days from notification. There must be a majority vote of members present.